

From: **Squadron Leader Richard Doyle BEng IEng MIMechE**
Vice Chairman and Secretary



Royal Air Force Theatrical Association

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Registered Charity No 1142863

Patrons: Stephen Daldry CBE
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"Improving Theatre
in the Royal Air Force"

RAFTA membership

5 Jan 21

CALLING NOTICE – ROYAL AIR FORCE THEATRICAL ASSOCIATION – 46th ANNUAL GENERAL MEETING

1. **Venue.** The 46th RAFTA Annual General Meeting will be held at 2000 on Wednesday 27th January 2021 online via Zoom. The waiting room will be open at 1945 and the AGM should conclude by 2130.
2. **Agenda and AOB.** The proposed Agenda for the AGM is enclosed. Members who wish to include an item on the agenda or who wish to formally raise items under Any Other Business are to notify the Secretary of the matter they wish to discuss by Wed 20th January 2021. Please note that items for AOB will not be accepted after this date or on the day of the meeting.
3. **Nominations for Awards for Commitment and Endeavour.** The Committee would welcome nominations for the following awards:
 - a. **The Glynn Leaney Award for Commitment** is awarded to an individual who has demonstrated commitment or dedication of the utmost calibre within RAFTA or its Clubs. This could also be under challenging circumstances or as recognition of continual commitment in a particular arena.
 - b. **The Freddie Westcott Award for Endeavour** is given to a club or individual that has shown endeavour either by overcoming adversity or challenging circumstances to continue performing or has worked hard to achieve something that enhances RAFTA and/or improves theatre in the RAF.

If you wish to nominate a club or individual(s) for either of these awards, please provide the Vice Chairman, by NLT Wed 20th January, with details of your nominee(s) and your rationale for nominating them (vice@rafta.co.uk).

4. **Serving on the Committee.** Willing volunteers to serve on your Committee are required. All roles are to be voted in at the AGM, as such please feel free to put your name forward if you are interested in a particular role but note if you do not have a specific role in

mind you can be co-opted onto the Committee for a year to shadow any number of members before making a decision. The key post that requires a volunteer is the role of Treasurer. If you would like to help RAFTA through the committee please can you forward your nomination to vice@rafta.co.uk no later than 20th January 2021. A list of candidates will be presented to the membership ahead of the AGM.

5. **Attending the AGM.** If you wish to attend this year's AGM, I would be grateful if you would register at the following link:

- a. https://optimus-education.zoom.us/meeting/register/tZ0lcuGvrj4tG9H3jZbYDX-5GJAmHz5n_njE

6. Apologies by email should also be forwarded by Tuesday 26th January. Please note that anybody who does not register may not be admitted into the Zoom meeting.

On behalf of the RAFTA Committee, we look forward to seeing you at the AGM.

Yours faithfully,

Richard Doyle

R Doyle
Sqn Ldr
RAFTA Vice-Chairman and Secretary

Enclosures:

1. Proposed Agenda for AGM 2021

Distribution:

Internal:

RAFTA Board of Trustees

External:

Association Membership
RAFTA Website

AGENDA FOR THE 46th RAFTA ANNUAL GENERAL MEETING TO BE HELD AT 2000 ON WEDNESDAY 27 JANUARY 2021.

ITEM	LEAD
1. Welcome	MAcr Bratley
2. Minutes of the Last Meeting. Vote on acceptance of previous minutes.	MAcr Bratley
3. Matters Arising.	MAcr Bratley
4. Chairman's Report.	MAcr Bratley
5. Treasurer's Report.	Lt Col Wilcox
6. Membership Secretary's Report.	Ms Lilleystone
7. Adjudication Co-ordinator's Report.	Mr Caffrey
8. Report on 200 Club.	Ms Breen
9. Election of the 21/22 Committee. As Trustees of the Charity: Chair Vice-Chair Treasurer Secretary Membership Secretary Communication Manager Adjudication Co-ordinator 200 Club Secretary As Officers of the Charity: OAPF Co-ordinator Archivist	MAcr Bratley
10. Committee Objectives for 2021/22.	MAcr Bratley
11. Financial Plan.	MAcr Bratley
12. Any Other Business.	MAcr Bratley
13. Arrangements for 47th AGM.	Sqn Ldr Doyle